

1. Section II.A Schedule (page 6): Does the Authority have an end date by which you expect the project to be completed?

Answer: The audit must be complete by August 15, of every year. The auditor must write the audit report 45 days after the physical audit has been completed. The audit must be reviewed with NMPSIA staff prior to being presented to the Risk Advisory Committee and the Board of Directors. The Risk Advisory Committee and the Board of Directors meet the first Wednesday and Thursday of September.

2. Section III.B.F.6 Technical Proposal (Page 22): Financial stability requirement. The offeror is an LLC filing with the IRS using Form 1065 and does not produce an audited financial statement. What proof of financial security is acceptable to the Authority for such an organization? Also, does the Authority require a Certificate of Insurance to be included in this section?

Answer: If independently audited financial statements do not exist, Offeror must state the reason and, instead, submit sufficient information to enable the evaluation committee to determine the financial stability of the offeror (e.g. a D&B Comprehensive Insight Plus credit report or Experian Profile Plus report, balance sheet, statements of income, retained earnings, and statement of cash flows etc.).

3. Section IV.B.3.G. Methodology/ Workers' Compensation and Property, Liability and Crime Coverages (page 30): How many TPAs are used by the Authority to administer these coverages? Who are the TPA(s) used, and at what location of the files that need to be reviewed physically located? Also, are there any Fiscal Years from which the Authority wishes the Offeror to concentrate the random file selection? Is there a report that provides the number of claim files by Line of Business in each of the FY involved in this study?

Answer: There is only one TPA that is used by the Authority to complete Workers' Compensation, Property, Liability, and Crime Coverages. The TPA that is used is Cannon Cochran Management Services Inc. The location of the files are in Albuquerque, New Mexico. Files can span multiple fiscal years. The TPA pulls a list of open files and files closed within the past year at the request of the audit vendor and the vendor then chooses a random selection of claims from both lists.

4. Section IV.G.9 Methodology/ Workers' Compensation and Property, Liability and Crime Coverages (Page 31): Why does the Authority require 35 paper copies of the final report instead of one digital copy that can be distributed electronically? Also, if more than one TPA is utilized to administer the claims arising from these coverages, does the Authority require a separate report for each TPA?

Answer: The Authority requires hard copies for distribution in addition to an electronic copy. The Authority only uses one TPA to administer claims.

5. General (no specific RFP section reference): Has this type of study been previously performed? If so, when and what firm(s) performed the study, and what were the costs?

Answer: An audit is performed every year. Farley Management Inc. completed the audit for the last four years. The cost for FY22 was \$23,170.00.

6. General (no specific RFP section reference): Is there a budgeted amount for this work? If so, can you share that figure?

Answer: Bidders shall provide the most competitive financial offer while adhering to the scope of work and all specifications.

7. Can you please provide the name of other prospective vendors receiving the RFP?

Answer: This information is confidential until an executed contract is in place.

8. Does NMPSIA anticipate presentation of the audit report via Zoom/teleconference, or will an in-person presentation be required?

Answer: Going forward NMPSIA will have meetings in person with an option join virtual. Please be advised this is subject to change at discretion of the NMPSIA Board of Directors.

9. Regarding Campaign Contribution Disclosure Form (pp. 40-42 of RFP): If no contributions of any kind have been given to any New Mexico public employee or public official's employees at any time, is it acceptable to execute only page 42 of the disclosure form?

Answer: Yes, that is acceptable.

10. Is there any form that must be completed pertaining to the New Mexico Preferences referenced in Section 1, F.8 on page 22 of the RFP?

Answer: No form is to be completed

32. New Mexico Preferences

To ensure adequate consideration and application of §13-1-21, NMSA 1978 (as amended), Offerors **must** include a copy of their preference certificate with their proposal. Certificates for preferences must be obtained through the New Mexico Department of Taxation & Revenue <http://www.tax.newmexico.gov/Businesses/in-state-veteran-preference-certification.aspx>.

A. New Mexico Business Preference

A copy of the certification must accompany Offeror's proposal.

11. RFP Section IV.3.A2. Page 24 Will CCMSI provide us with on-line access to ICE, its claims system, before and after the on-site audit? We would like to have it before the on-site audit to review how where to find the information required for the audit and to ensure we have access so we will

not lose any time after arriving at the CCMSI office. Access after the audit will help us if we need to confirm, clarify, or further investigate findings from our on-site audit.

Answer: CCMSI will provide online access to ICE prior to and following the audit for as long as the auditor deems necessary, usually not to exceed 30 days prior or 30 days post-audit but that timeline is considered flexible and will be accommodated to what is considered reasonable business practice.

12. RFP Section IV.3.F. Page 30 The RFP states the WC claims sample will be selected randomly. We noted that the NMPSIA tracks charter schools separately from public schools. Does the NMPSIA want us to include a small sample of charter school claims in the sample other than those we might or might not select in a random sample?

Answer: The random sample should be adequate and will likely be inclusive of both public and Charter school claims.

13. RFP Section IV.3E. Page 27 Does CompMC of CCMSI handle the medical bill review, utilization review, medical case management, preferred provider network, pharmacy management, and other medically related services or have these services been outsourced to another vendor? If outsourced to another party, what is the name of that vendor?

Answer: COMP MC handles the bill review, PPO, and pharmacy management programs. Comp MC partners with Conduent for Bill Review and PPO services and Optum for Pharmacy Management. The medical case management is multi-functional; CCMSI has in-house nurses that manage the program within a 60–90-mile radius of the Albuquerque office. Other cases are referred to vendor case management companies to handle.

14. RFP Section IV.4G. Page 31 The RFP states that we should present the findings to the Risk Advisory Committee and the Board of Directors. Since the final claims audit report is due no later than 8/15/2022, are these two meetings scheduled for 9/7/22 and 9/8/22?

Answer: Correct.