

**NEW MEXICO PUBLIC SCHOOLS INSURANCE AUTHORITY
BOARD OF DIRECTORS MEETING MINUTES**

**In Person: Poms & Associates
201 3rd Street, Suite 1400
Albuquerque, NM 87102**

**Virtual: <https://meet.goto.com/429325269>
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Access Code: 429-325-269**

Thursday, June 02, 2022

1. Call to Order

Mr. Al Park, NMPSIA Board President, called the NMPSIA Board Meeting to order at 9:02 a.m. on Thursday, June 2, 2022.

2. Roll Call

Ms. Melissa Rael called roll.

Board Members Present:

Al Park, President	In-Person
Chris Parrino, Vice President	In-Person
Pauline Jaramillo, Secretary	Virtual
Tim Crone	Virtual
Bethany Jarrell	In-Person
K.T. Manis	Virtual
David Martinez, Jr.	Virtual
Sammy Quintana	In-Person
Trish Ruiz	In-Person

Board Members Absent:

Daniel Benavidez
Denise Balderas

NMPSIA Staff Members Present:

Patrick Sandoval, Interim Executive Director	In-Person
Martha Quintana, Chief Financial Officer	In-Person
Melissa Rael, Financial/HR Manager	Virtual
Dion Romero, Accountant/Auditor	Virtual
Natasha Ortiz, Financial Specialist	Virtual

Audience Present:

Lisa Guevara	BCBSNM	Virtual
Kathryn Hull	BCBSNM	Virtual
Lisa Sullivan	BCBSNM	Virtual
Kevin Sovereign	CCMSI	Virtual
Steve Vanetsky	CCMSI	Virtual
Jerry Mayo	CCMSI	Virtual
Rich Cangiolosi	CCMSI	Virtual
Louise Carpenter	CCMSI	Virtual
Tammy Pargas	CCMSI	In-Person
David Chavez	CES	Virtual
Loretta Garcia	CES	Virtual
Daniel Warner	Cigna	Virtual
Carla Sassano	Cigna	Virtual
John Salazar	Cyber Security Works	In-Person
Marianna Sandoval	Davis Vision	Virtual
Sam Garcia	Davis Vision	In-Person
Cathy Fenner	Davis Vision	Virtual
Rich Bolstad	Delta Dental	Virtual
JoLou Trujillo-Ottino	Delta Dental	Virtual
CS Hwa	Erisa Administrative Services	Virtual
Kathy Payanes	Erisa Administrative Services	Virtual
Amy Bonal	Erisa Administrative Services	Virtual
Mike Barrios	Erisa Administrative Services	Virtual
Michelle Alarid	Erisa Administrative Services	Virtual
Martin Esquivel	Esquivel & Howington	In-Person
Joseph Simon	Legislative Finance Committee	Virtual
Ellen Clark	PFM	Virtual
Matt Smith	PFM	Virtual
David Poms	Poms & Associates	In-Person
Julie Garcia	Poms & Associates	In-Person
Larry Vigil	Poms & Associates	In-Person
Grant Banash	Poms & Associates	In-Person
Karen Mestas-Harris	Poms & Associates	In-Person
Rika Martinez	Poms & Associates	Virtual
Steve Valdez	Presbyterian	Virtual
Sharon Griffin	Presbyterian - The Solutions Group	Virtual
Mark Fidel	Risk Sense	In-Person
Erik Malmstrom	Safe Traces	In-Person
Joe Thompson	Safe Traces	In-Person
Nura Patani	Segal	Virtual
Melissa Krumholz	Segal	Virtual
Greg Archuleta	The Standard	Virtual
Stephanie Anthony	United Concordia	Virtual

3. Introduction of Guests

Mr. Patrick Sandoval, Interim Executive Director NMPSIA, introduced Ellen Clark and Matthew Smith from PFM Asset Management, David Chavez and Loretta Garcia from Cooperative Educational Services (CES), Erik Malstrom from Safe Traces, Kathryn Hull from Blue Cross Blue Shield, Carla Sassano from Cigna, and Sharon Griffin from The Solutions Group for Presbyterian.

4. Citizens to Address the Board (Five-Minute Limit)

Mr. Mark Fidel, Risk Sense, addressed the Board with respect to Cyber Security Services RFP that was released by NMPSIA in April. He stated his company missed the opportunity to respond to the RFP but would like to work with the successful offeror if the opportunity arose. He provided some information with respect to what the company offers related to cyber security services.

5. Approval of Agenda (Action Item)

A motion was made to approve the Agenda as presented.

MOTION: C. Parrino

SECONDED: T. Ruiz

A roll call vote was taken.

Ms. Melissa Rael called roll.

Al Park, President	Yes
Chris Parrino, Vice President	Yes
Pauline Jaramillo, Secretary	Yes
Denise Baldares	Absent
Daniel Benavidez	Absent
Tim Crone	Yes
Bethany Jarrell	Yes
K.T. Manis	Yes
David Martinez, Jr.	Yes
Sammy Quintana	Yes
Trish Ruiz	Yes

Vote carried unanimously.

6. Approval of May 5, 2022 Minutes (Action Item)

A motion was made to approve the May 5, 2022 Minutes as presented.

MOTION: T. Ruiz

SECONDED: C. Parrino

A roll call vote was taken.

Ms. Melissa Rael called roll.

Al Park, President	Yes
Chris Parrino, Vice President	Yes
Pauline Jaramillo, Secretary	Yes
Denise Baldares	Absent
Daniel Benavidez	Absent
Tim Crone	Yes
Bethany Jarrell	Yes
K.T. Manis	Abstain
David Martinez, Jr.	Yes
Sammy Quintana	Yes
Trish Ruiz	Yes

Vote carried unanimously.

7. Administrative Matters

7. A. Recognition of Cathy McDonald for Her Dedicated Service to the Risk Advisory Committee

Mr. Sandoval recognized and thanked Ms. Cathy McDonald for her dedicated service to the Risk Advisory Committee (RAC). Ms. McDonald has served on the RAC since September of 2017. A plaque has been ordered for Ms. McDonald and will be mailed to her.

Mr. Quintana stated Ms. McDonald will be missed and thanked her for service on the RAC.

7. B. BAC and RAC Committee Vacancies

Mr. Sandoval reported there is one committee vacancy on the RAC and BAC. He explained the process for appointing members to the committees.

Mr. Park asked if any members would like to change committees, please let him know after the annual meeting.

7. C. Staff Update

Mr. Sandoval reported interviews were completed on May 6, 2022, for the Benefits Coordinator position and an offer was extended. He explained the candidate declined the position. Mr. Sandoval stated the position was re-posted and will close on June 7, 2022.

7. D. COVID-19 Update

Mr. Sandoval provided a COVID-19 update. He stated for the month of April there were 7,491 claims with a cost of \$1,101,096. Since March 2020 there has been a total of 189,962 claims for a total spend of \$39,741,671.

7. **E. IBAC Update**

Ms. Quintana reported that the IBAC met on May 11, 2022. Carriers reported their process on how they will comply with the Transparency in Coverage Rule requirements to provide access to Machine Readable Files that contain information on in-network provider negotiated rates, historical out-of-network allowed amounts and drug pricing.

The IBAC reviewed the Life & Disability quotes for the project manager for the Life & Disability RFP. A vendor was selected and the IBAC is currently working on a contract. IBAC procedures for RFP processes and timelines were discussed for future planning.

7. **F. IPPC Update**

Ms. Quintana reported the IPPC met on May 12, 2022. There was an update provided on the pharmaceutical contracts with CVS. NMPSIA reported contract savings with CVS. There were discussions with respect to prescription drug affordability and involving all stakeholders into the discussion.

8. **Financial Matters**

8. **A. Financial Reports - April 2022 (Action Item)**

Ms. Quintana presented the Statement of Revenues and Expenditures for the period ending April 30, 2022, for the Employee Benefits Fund. She reported revenue of \$25,665,644.36 and expenses of \$24,825,978.01 which resulted in a gain of \$839,666.35 for the month of April.

Ms. Quintana presented the Statement of Revenues and Expenditures for the period ending April 30, 2022, for the Risk Fund. She reported revenue of \$5,867,240.82 and expenses of \$6,436,130.47 which resulted in a loss of \$568,889.65 for the month of April.

Ms. Quintana presented the Statement of Revenues and Expenditures for the period ending April 30, 2022, for the Program Support Fund. She reported revenue of \$118,324.00 and expenses of \$91,835.94 which resulted in a gain of \$26,488.06 for the month of April.

Ms. Quintana presented the Balance Sheet for the Agency for the period ending April 30, 2022. Program Support had total assets of \$921,257.58, total liabilities of \$105,495.60, and total fund equity of \$815,761.98. Employee Benefits had total assets of \$37,899,374.51, total liabilities of \$31,316,596.39 and total fund equity of \$6,582,778.12. Risk had total assets of \$114,155,844.96, total liabilities of \$100,149,294.44 and a total fund equity of \$14,006,550.52. The total combined fund equity for the agency was \$21,405,090.62.

A motion was made to approve the Financial Reports - April 2022 as presented.

MOTION: C. Parrino

SECONDED: T. Ruiz

A roll call vote was taken.

Ms. Melissa Rael called roll.

Al Park, President	Yes
Chris Parrino, Vice President	Yes
Pauline Jaramillo, Secretary	Yes
Denise Baldares	Absent
Daniel Benavidez	Absent
Tim Crone	Yes
Bethany Jarrell	Yes
K.T. Manis	Yes
David Martinez, Jr.	Yes
Sammy Quintana	Yes
Trish Ruiz	Yes

Vote carried unanimously.

8. B. Certification of Capital Assets for FY2022 (Action Item)

Mr. Sandoval reported staff completed a certification of Capital Assets for FY2022. There were no additions or deletions to the Capital Asset Inventory.

A motion was made to approve the Certification of Capital Assets for FY2022 as presented.

MOTION: S. Quintana

SECONDED: C. Parrino

A roll call vote was taken.

Ms. Melissa Rael called roll.

Al Park, President	Yes
Chris Parrino, Vice President	Yes
Pauline Jaramillo, Secretary	Yes
Denise Baldares	Absent
Daniel Benavidez	Absent
Tim Crone	Yes
Bethany Jarrell	Yes
K.T. Manis	Yes
David Martinez, Jr.	Yes
Sammy Quintana	Yes
Trish Ruiz	Yes

Vote carried unanimously.

8. C. Disposition of Inventory (Action Item)

Mr. Sandoval reported staff is requesting to dispose of items that are outdated and in need of replacement. The list of items was reviewed in detail. The disposal committee consisted of Ms. Quintana, Ms. Rael and Ms. Ortiz. A copy of the items will be sent to the state auditor per statute, and the property will not be disposed of until after the 30-day notice is given. A state agency must give the surplus property bureau the first right of refusal. If refused the property could be donated.

A motion was made to approve the Disposition of Inventory as presented.

MOTION: C. Parrino

SECONDED: T. Ruiz

A roll call vote was taken.

Ms. Melissa Rael called roll.

Al Park, President	Yes
Chris Parrino, Vice President	Yes
Pauline Jaramillo, Secretary	Yes
Denise Baldares	Absent
Daniel Benavidez	Absent
Tim Crone	Yes
Bethany Jarrell	Yes
K.T. Manis	Yes
David Martinez, Jr.	Yes
Sammy Quintana	Yes
Trish Ruiz	Yes

Vote carried unanimously.

8. D. Rebalancing of Long-Term Investments (Action Item)

Ms. Ellen Clark and Mr. Matthew Smith, PFM, provided a detailed report with respect to the Benefits Fund and Risk Fund – SIC Russian Holdings and Recommended Rebalancing.

Ms. Clark reported that the State Investment Council voted unanimously to divest from any Russian companies and securities in March following a call by the Governor. All SIC managers have since divested any exposure to Russian securities. Prior to the Russian invasion, that exposure was valued at approximately \$7.9 million, primarily in a handful of stocks and fixed income.

Mr. Smith reported that PFM is recommending reducing risk in the NMPSIA portfolios by reducing exposure to Risk assets and adding a temporary allocation to cash. This risk reduction will result in lower exposure to equities (-3.5% from Domestic, -5% from International), and a material cash position (9%). The shift in allocation from Risk assets to cash reflects PFM’s view that it is prudent to be defensive in an increasingly volatile and uncertain market environment.

Due to the implementation limitations, only being able to make changes to SIC funds monthly, we request approval to adjust the recommended rebalancing specifics based on the May 31 balances. Below is the recommended rebalancing based on April 30, 2022, SIC Fund Balances.

Benefits Fund

Risk Fund

Sell \$700,000 Large Cap Fund	Sell \$600,000 Large Cap Fund
Sell \$150,000 Small/Mid Cap Fund	Sell \$125,000 Small/Mid Cap Fund
Sell \$800,000 Non – US Developed Fund	Sell \$650,000 Non – US Developed Fund
Sell \$500,000 Non – US Emerging Fund	Sell \$350,000 Non – US Emerging Fund
Transfer \$2,150,000 to LGIP	Transfer \$1,725,000 to LGIP

A motion was made to approve the Rebalancing of Long-Term Investments as presented.

MOTION: C. Parrino

SECONDED: T. Ruiz

A roll call vote was taken.

Ms. Melissa Rael called roll.

Al Park, President	Yes
Chris Parrino, Vice President	Yes
Pauline Jaramillo, Secretary	Yes
Denise Baldares	Absent
Daniel Benavidez	Absent
Tim Crone	Yes
Bethany Jarrell	Yes
K.T. Manis	Yes
David Martinez, Jr.	Yes
Sammy Quintana	Yes
Trish Ruiz	Yes

Vote carried unanimously.

- 9. **Risk Matters**
- 9. **A. 2022-2023 MOCL025 General & Automobile Liability Memorandum of Coverage (Action Item)**

Mr. Martin Esquivel, NMPSIA General Counsel, presented the 2022-2023 MOCL025 General & Automobile Liability Memorandum of Coverage for review and approval. He stated he and staff have met several times to review the MOC’s in detail. Mr. Esquivel stated most of the significant changes were made last year, so this year there were not a lot of changes.

A motion was made to approve the 2022-2023 MOCL025 General & Automobile Liability Memorandum of Coverage as presented.

MOTION: T. Ruiz

SECONDED: C. Parrino

A roll call vote was taken.

Ms. Melissa Rael called roll.

Al Park, President	Yes
Chris Parrino, Vice President	Yes
Pauline Jaramillo, Secretary	Yes
Denise Baldares	Absent
Daniel Benavidez	Absent
Tim Crone	Yes
Bethany Jarrell	Yes
K.T. Manis	Yes
David Martinez, Jr.	Yes
Sammy Quintana	Yes
Trish Ruiz	Yes

Vote carried unanimously.

9. **B. 2022-2023 MOCP025 Property, Automobile Physical Damage,
Crime & Cyber Coverages Memorandum of Coverage (Action Item)**

Mr. Esquivel presented the 2022-2023 MOCP025 Property, Automobile Physical Damage, Crime & Cyber Coverages Memorandum of Coverage for approval.

A motion was made to approve the 2022-2023 MOCP025 Property, Automobile Physical Damage, Crime & Cyber Coverages Memorandum of Coverage as presented.

MOTION: T. Ruiz

SECONDED: C. Parrino

A roll call vote was taken.

Ms. Melissa Rael called roll.

Al Park, President	Yes
Chris Parrino, Vice President	Yes
Pauline Jaramillo, Secretary	Yes
Denise Baldares	Absent
Daniel Benavidez	Absent
Tim Crone	Yes
Bethany Jarrell	Yes
K.T. Manis	Yes
David Martinez, Jr.	Yes
Sammy Quintana	Yes
Trish Ruiz	Yes

Vote carried unanimously.

9. C. Approval of Property, Liability, Equipment Breakdown, Crime and Workers' Compensation Excess Coverage Renewal (Action Item)

Mr. David Poms, Poms & Associates, presented the Property, Liability, Equipment Breakdown, Crime and Workers' Compensation Excess Coverage Renewal for approval. A detailed review of the current program and what is included and not included, property limits and liability limits, cyber coverage statistics and claims that have been made to date were discussed. He also reviewed coverages and limits with respect to Crime coverage, the Excess Workers' Compensation Program and the Equipment Breakdown Program in detail.

A motion was made to approve the Property, Liability, Equipment Breakdown, Crime and Workers' Compensation Excess Coverage Renewal as presented.

MOTION: S. Quintana

SECONDED: T. Ruiz

A roll call vote was taken.

Ms. Melissa Rael called roll.

Al Park, President	Yes
Chris Parrino, Vice President	Yes
Pauline Jaramillo, Secretary	Yes
Denise Baldares	Absent
Daniel Benavidez	Absent
Tim Crone	Yes
Bethany Jarrell	Yes
K.T. Manis	Yes
David Martinez, Jr.	Yes
Sammy Quintana	Yes
Trish Ruiz	Yes

Vote carried unanimously.

9. D. Selection of Vendor and Approval of Contract for Property, Liability and Workers' Compensation Claims Auditing Services (Action Item)

Mr. Sandoval reported staff issued an RFP for Property, Liability and Workers' Compensation Claims Auditing Services on February 14, 2022 and responses were due back on March 17, 2022. One response was received. The draft contract was reviewed by staff and Mr. Esquivel. The compensation will be \$26,800 for FY 2023 and FY 2024 and \$27,600 for FY 2025 and 2026. The number of audited files increased from 75 to 100.

A motion was made to approve Vendor A and Contract for Property, Liability and Workers' Compensation Claims Auditing Services.

MOTION: C. Parrino

SECONDED: B. Jarrell

A roll call vote was taken.

Ms. Melissa Rael called roll.

Al Park, President	Yes
Chris Parrino, Vice President	Yes
Pauline Jaramillo, Secretary	Yes
Denise Baldares	Absent
Daniel Benavidez	Absent
Tim Crone	Yes
Bethany Jarrell	Yes
K.T. Manis	Yes
David Martinez, Jr.	Yes
Sammy Quintana	Yes
Trish Ruiz	Yes

Vote carried unanimously.

9. **E. Selection of Vendor and Approval of Contract for Workplace Ergonomic Training and Consulting Services (Action Item)**

Mr. Sandoval reported staff issued an RFP for Workplace Ergonomic Training and Consulting Services on February 14, 2022 and responses were due back on March 17, 2022. One response was received. The contract was reviewed in detail by staff and Mr. Esquivel. All provisions of the contract stayed the same with the condition the contractor will be able to adjust to remote and hybrid situations. There was no change to compensation.

A motion was made to approve Vendor A and Contract for Workplace Ergonomic Training and Consulting Services.

MOTION: C. Parrino

SECONDED: B. Jarrell

A roll call vote was taken.

Ms. Melissa Rael called roll.

Al Park, President	Yes
Chris Parrino, Vice President	Yes
Pauline Jaramillo, Secretary	Yes
Denise Baldares	Absent
Daniel Benavidez	Absent
Tim Crone	Yes
Bethany Jarrell	Yes
K.T. Manis	Yes
David Martinez, Jr.	Yes

Sammy Quintana Yes
Trish Ruiz Yes

Vote carried unanimously.

9. F. Approval of Amendment to CES Agreement (Action Item)

Mr. Sandoval requested approval to amend the rate schedule in Exhibit A of the CES Agreement. The only item on the schedule that is being amended is the rate for the program manager. The rate increased from \$6,875 to \$7,012.50 monthly. There is no change to total compensation in the contract.

A motion was made to approve the Amendment to CES Agreement as presented.

MOTION: T. Ruiz

SECONDED: S. Quintana

A roll call vote was taken.

Ms. Melissa Rael called roll.

Al Park, President Yes
Chris Parrino, Vice President Yes
Pauline Jaramillo, Secretary Yes
Denise Baldares Absent
Daniel Benavidez Absent
Tim Crone Yes
Bethany Jarrell Yes
K.T. Manis Yes
David Martinez, Jr. Yes
Sammy Quintana Yes
Trish Ruiz Yes

Vote carried unanimously.

9. G. Request to go out to RFP (Action Item)

- 1. Insurance Broker, Consulting, Administrative, and Loss Prevention Services**
- 2. Property & Liability and Workers Compensation Claim Administration Services**
- 3. Student Athletic and Vocational Accident Insurance**
- 4. Driving Record Information, Retrieval and Dissemination Services**

Mr. Sandoval stated staff is requesting approval to issue RFP's for the following services:

- Insurance Broker, Consulting, Administrative, and Loss Prevention Services
- Property & Liability and Workers' Compensation Claim Administration Services
- Student Athletic and Vocational Accident Insurance
- Driving Record Information, Retrieval and Dissemination Services

He explained all of these vendor contracts will be ending on June 30, 2023 and staff would like to be proactive in preparing the RFP's. Staff will reach out to Board/RAC members for participation in the evaluation committee's for the RFP's as outlined.

A motion was made to approve the Request to go out to RFP for:

- Insurance Broker, Consulting, Administrative, and Loss Prevention Services
- Property & Liability and Workers' Compensation Claim Administration Services
- Student Athletic and Vocational Accident Insurance
- Driving Record Information, Retrieval and Dissemination Services

MOTION: C. Parrino

SECONDED: S. Quintana

A roll call vote was taken.

Ms. Melissa Rael called roll.

Al Park, President	Yes
Chris Parrino, Vice President	Yes
Pauline Jaramillo, Secretary	Yes
Denise Baldares	Absent
Daniel Benavidez	Absent
Tim Crone	Yes
Bethany Jarrell	Yes
K.T. Manis	Yes
David Martinez, Jr.	Yes
Sammy Quintana	Yes
Trish Ruiz	Yes

Vote carried unanimously.

9. **H. TAP 2021-2022 Year End Report**

Ms. Loretta Garcia, CES, presented the TAP 2021-2022 Year End Report. She reported on the challenges TAP endured in 2021-2022 such as COVID Resurfacing, Schools in Hybrid Schedules, Educators Leaving the Profession, Shortage of Educators, and a sudden loss of a TAP Consultant. A detailed review of TAP Services and the 2021-2022 On-going Series was shared along with the Autism Toolbox Series, Behavior, Compliance Corner, Self-Regulation, Social Emotional Learning, Structured Reading, and Transition Planning. She provided an overview of IEP and Special Education Compliance.

Ms. Garcia reported in 2021-2022 total workshops offered are 148, with a total of 4,000 participants. There have been 109 presentations both virtual and live, 30 Presentations Professional Agreement, 9 Presentations CES Internal Programs (LEAP & Leadership/ALD) and 51 Topics in HOT TOPIC Library. Participants have provided positive feedback with respect to trainings. She reported on TAP's role in 2022-2023 and stated TAP will continue to offer virtual and in-person offerings, consultation services, meeting school district's requests, HOT Topic Library, TAP Hotline and Compliance Corner.

9. **I. Safe Traces Presentation**

Mr. Erik Malmstrom, CEO, Safe Traces, provided a detailed presentation with respect to Healthy Air, Healthy Schools and Healthy People along with a brief background of the company and reported Safe Traces is a provider of market leading diagnostics for pathogen protection in buildings. Safe Traces has an interdisciplinary team of scientists, engineers, and safety practitioners that support K-12 School districts nationally. He reviewed statistics with respect to ventilation, COVID-19 and beyond and the veriDART Platform and a customer case study, key findings and reducing the rate of infection, absenteeism, and shutdown. Following the presentation there were questions from the RAC and staff with respect to the program.

9. **J. TPA Reports**

1. Property & Liability Monthly Claims Report

Mr. Steve Vanetsky, CCMSI, reported on the Property & Liability Monthly Claims Report for the month of April 2022. There were 397 open claims, 44 new claims and 33 claims were closed. Reserves were at \$43,531,413.33 and payments were \$27,655,819.05 for a total of \$71,187,232.38.

2. Property & Liability Large Losses

Mr. Vanetsky reported there was one large loss at Springer Municipal Schools. A fire caused by an electrical short damaged administration offices and a board room. He will be visiting the site on Monday to assess the damage. He also reported that there has not been any damage to structures related to the recent wildfires.

3. Workers' Compensation Monthly Claims Report

Mr. Jerry Mayo, CCMSI, provided the Workers' Compensation Monthly Claims Report for Districts as of April 30, 2022. During the month of April there were 930 open claims, 178 new claims, 23 claims were re-opened, and 181 claims were closed. Reserves were at \$14,331,022.70 and payments were \$47,888,592.21 for a total of \$62,219,614.91.

Mr. Mayo reported on the Workers' Compensation Monthly Claims Report for Charter Schools as of April 30, 2022. During the month of April there were 54 open claims, 10 new claims and 4 claims were closed. Reserves were at \$862,790.36 and payments were \$1,881,898.08 for a total of \$2,744,688.44.

4. Workers' Compensation Large Losses

Mr. Mayo reported there was one claim over \$50,000 from Reserve Independent Schools. An employee slipped on water, fell and required surgery. Reserves were increased by a little over \$135,000.

9. K. Loss Prevention Update

Ms. Julie Garcia, Poms & Associates, reported in April staff followed up on 630 total recommendations, 20 were capital, 610 were non-capital. She stated the capital corrections were 9 and non-capital corrections were 525 for a total of 534 recommendations corrected.

Ms. Garcia shared details with respect to the Uvalde elementary school shooting that occurred on May 24, 2022. A detailed timeline of the events was shared with the Board.

10. Benefits Matters

10. A. Approval Presbyterian Performance Guarantees Penalty Forgiveness Due to COVID (Action Item)

Ms. Quintana presented a request from Presbyterian to forgive penalties for Performance Guarantees missed during the COVID emergency order. After a review of Performance Guarantee measures it was revealed that Presbyterian had missed 10 measures between July 2020 to September 2021 in the amount of \$248,713. Presbyterian reported that during COVID they took on the role as the COVID contact center for the entire state, sent personnel to assist in medical facilities, sent employees to work from home and there was a disruption of operations during this timeframe. Presbyterian made this request of their other ASO customers, including the IBAC partners, who agreed to waive any penalties during this time period. It is the recommendation of staff to forgive penalties incurred from July 2020 to September 2021.

A motion was made to approve the Presbyterian Performance Guarantees Penalty Forgiveness Due to Covid as presented.

MOTION: C. Parrino

SECONDED: B. Jarrell

A roll call vote was taken.

Ms. Melissa Rael called roll.

Al Park, President	Yes
Chris Parrino, Vice President	Yes
Pauline Jaramillo, Secretary	Yes
Denise Baldares	Absent
Daniel Benavidez	Absent
Tim Crone	Yes
Bethany Jarrell	Yes
K.T. Manis	Yes

David Martinez, Jr.	Yes
Sammy Quintana	Yes
Trish Ruiz	Yes

Vote carried unanimously.

10. B. Approval of Amendment to Blue Cross Blue Shield NM Agreement (Action Item)

Ms. Quintana reported that last month Ms. Lisa Guevara with Blue Cross Blue Shield presented the expanded Payment Integrity Program with Advanced Payment Review that would create a savings on the ASO fee effective 7/1/2022 to 6/30/2024. The new fee schedule was made available for review. Staff is recommending approval of this amendment to the agreement.

A motion was made to approve the Amendment to Blue Cross Blue Shield NM Agreement as presented.

MOTION: B. Jarrell

SECONDED: C. Parrino

A roll call vote was taken.

Ms. Melissa Rael called roll.

Al Park, President	Yes
Chris Parrino, Vice President	Yes
Pauline Jaramillo, Secretary	Yes
Denise Baldares	Absent
Daniel Benavidez	Absent
Tim Crone	Yes
Bethany Jarrell	Yes
K.T. Manis	Yes
David Martinez, Jr.	Yes
Sammy Quintana	Yes
Trish Ruiz	Yes

Vote carried unanimously.

10. C. Approval of Amendment to Express Scripts Agreement (Action Item)

Ms. Quintana reported that continued increases to the prescription drug claims expense, staff felt that an increase to the agreement is necessary to cover costs through June 30, 2022. Staff is recommending approval of the agreement to increase claims payment fees from \$45,000,000 to \$62,500,000 effective 7/1/2021 to 6/30/2022. The estimate is very conservative to ensure NMPSIA does not exceed contract limits.

A motion was made to approve the Amendment to the Express Scripts Agreement as presented.

MOTION: S. Quintana

SECONDED: B. Jarrell

A roll call vote was taken.

Ms. Melissa Rael called roll.

Al Park, President	Yes
Chris Parrino, Vice President	Yes
Pauline Jaramillo, Secretary	Yes
Denise Baldares	Absent
Daniel Benavidez	Absent
Tim Crone	Yes
Bethany Jarrell	Yes
K.T. Manis	Yes
David Martinez, Jr.	Yes
Sammy Quintana	Yes
Trish Ruiz	Yes

Vote carried unanimously.

10. D. Approval of Amendment to SaveonSP Agreement (Action Item)

Ms. Quintana reported that with an increase in utilization of specialty medications staff felt that an increase to the total compensation is necessary to cover costs through June 30, 2022. Staff is recommending approval of this agreement to increase total compensation payment from \$1,750,000 to \$2,200,000 effective 7/1/2021 to 6/30/2022.

A motion was made to approve the Amendment to SaveonSP Agreement as presented.

MOTION: C. Parrino

SECONDED: B. Jarrell

A roll call vote was taken.

Ms. Melissa Rael called roll.

Al Park, President	Yes
Chris Parrino, Vice President	Yes
Pauline Jaramillo, Secretary	Yes
Denise Baldares	Absent
Daniel Benavidez	Absent
Tim Crone	Yes
Bethany Jarrell	Yes
K.T. Manis	Yes
David Martinez, Jr.	Yes
Sammy Quintana	Yes
Trish Ruiz	Yes

Vote carried unanimously.

10. **E. Approval of Amendment to Group Basic Life and AD&D, Group Voluntary Life and AD&D and Group LTD Coverage Agreement (Action Item)**

Ms. Quintana reported that increased employee salaries recorded on January 1st has affected Long-Term Disability and Additional Life premium increases due to The Standard. Staff felt that an increase to the total compensation is necessary to cover costs through June 30, 2022. Staff is recommending approval of this agreement to increase total compensation payment from \$9,050,000 to \$9,300,000 effective 7/1/2021 to 6/30/2023.

A motion was made to approve the Amendment to Group Basic Life and AD&D, Group Voluntary Life and AD&D and Group LTD Coverage Agreement as presented.

MOTION: B. Jarrell

SECONDED: T. Ruiz

A roll call vote was taken.

Ms. Melissa Rael called roll.

Al Park, President	Yes
Chris Parrino, Vice President	Yes
Pauline Jaramillo, Secretary	Yes
Denise Baldares	Absent
Daniel Benavidez	Absent
Tim Crone	Yes
Bethany Jarrell	Yes
K.T. Manis	Yes
David Martinez, Jr.	Yes
Sammy Quintana	Yes
Trish Ruiz	Yes

Vote carried unanimously.

10. **F. Approval of Amendment to Cigna Agreement (Action Item)**

Ms. Quintana reported that for the January 1, 2022 Cigna Renewal there were changes to the Schedule of Financial Charges for some services. Exhibit B "Services" is replaced in its entirety. The ASO fees did not change. This agreement is effective 1/1/2022 through 6/30/2024. Staff is recommending approval of amendment to this agreement.

A motion was made to approve the Amendment to Cigna Agreement as presented.

MOTION: C. Parrino

SECONDED: T. Ruiz

A roll call vote was taken.

Ms. Melissa Rael called roll.

Al Park, President	Yes
Chris Parrino, Vice President	Yes
Pauline Jaramillo, Secretary	Yes
Denise Baldares	Absent
Daniel Benavidez	Absent
Tim Crone	Yes
Bethany Jarrell	Yes
K.T. Manis	Yes
David Martinez, Jr.	Yes
Sammy Quintana	Yes
Trish Ruiz	Yes

Vote carried unanimously.

10. G. Approval of Part-Time Resolutions - Effective July 1, 2022 (Action Item)

Ms. Quintana reported that 38 of our member schools have requested approval of their annual Part-Time Resolutions adopted by their governing boards. These resolutions extend offering health benefits to employees who work 15 hours per week up to less than 20 hours per week. There are a few resolutions that are customized for a specific class of employee or have altered the minimum qualifying number of hours worked per week but not less than 15. These resolutions are approved annually as schools evaluate their budgets each year to confirm they can continue to offer this access to benefits. Staff is recommending approval of the 38 Part-Time Resolutions for the 2022/2023 school year effective July 1, 2022.

A motion was made to approve the Part-Time Resolutions - Effective July 1, 2022 as presented.

MOTION: D. Martinez, Jr.

SECONDED: T. Ruiz

A roll call vote was taken.

Ms. Melissa Rael called roll.

Al Park, President	Yes
Chris Parrino, Vice President	Yes
Pauline Jaramillo, Secretary	Yes
Denise Baldares	Absent
Daniel Benavidez	Absent
Tim Crone	Yes
Bethany Jarrell	Yes
K.T. Manis	Yes
David Martinez, Jr.	Yes
Sammy Quintana	Yes
Trish Ruiz	Yes

Vote carried unanimously.

10. H. Approval of Domestic Partner Coverage - DATA Charter School (Action Item)

Ms. Quintana reported that Digital Arts & Technology Academy’s (DATA) governing board has adopted a resolution to offer health benefit coverage to Domestic Partners and treat the Domestic Partner as a spouse. DATA will be contributing to the premium for any tier change that is created by adding the partner and/or partner’s children. Staff is recommending approval of this petition to offer Domestic Partner coverage. If approved staff will work with DATA to establish an effective date and enrollment period for their employees.

A motion was made to approve the Domestic Partner Coverage - DATA Charter School as presented.

MOTION: C. Parrino

SECONDED: S. Quintana

A roll call vote was taken.

Ms. Melissa Rael called roll.

Al Park, President	Yes
Chris Parrino, Vice President	Yes
Pauline Jaramillo, Secretary	Yes
Denise Baldares	Absent
Daniel Benavidez	Absent
Tim Crone	Yes
Bethany Jarrell	Yes
K.T. Manis	Yes
David Martinez, Jr.	Yes
Sammy Quintana	Yes
Trish Ruiz	Yes

Vote carried unanimously.

10. I. Request to go out to RFP for Life and Long-Term Disability Benefits (Action Item)

Ms. Quintana requested approval to go out to RFP for Life and Long-Term Disability Benefits. As it gets closer to the release of the RFP staff will be requesting for volunteers to serve on the evaluation committee.

A motion was made to approve the Request to go out to RFP for Life and Long-Term Disability benefits as presented.

MOTION: B. Jarrell

SECONDED: T. Ruiz

A roll call vote was taken.

Ms. Melissa Rael called roll.

Al Park, President	Yes
Chris Parrino, Vice President	Yes
Pauline Jaramillo, Secretary	Yes
Denise Baldares	Absent
Daniel Benavidez	Absent
Tim Crone	Yes
Bethany Jarrell	Yes
K.T. Manis	Yes
David Martinez, Jr.	Yes
Sammy Quintana	Yes
Trish Ruiz	Yes

Vote carried unanimously.

10. J. OSI Wildfires Emergency Order

Ms. Quintana reported that the New Mexico Office of the Superintendent of Insurance (OSI) has issued an Emergency Order to assure affected members who have been displaced in Colfax County, Lincoln County, Mora County, San Miguel County, Sandoval County and Valencia County continue to have access to needed health care services and are able to maintain their insurance coverage during this period of displacement and uncertainty.

Effective May 11, 2022, the Emergency Order requires health insurers to refill prescriptions early, cover out-of-network services, waive cost-sharing requirements, and cover replacements of essential medical supplies and equipment that had to be left behind due to evacuations. Staff has created a process to assist affected members who need assistance through September 30, 2022.

10. K. Express Scripts Mobile Application Cybersecurity Incident

Ms. Quintana reported that on April 30, 2022 Express Scripts identified a high volume of suspicious network traffic on the Express Scripts mobile application. Express Scripts believes this incident resulted in unauthorized access to protected health information for 25 of our plan members. Express Scripts is notifying impacted individuals, provide credit monitoring (Equifax, TransUnion, Experian) and provide a customer support number for member questions.

10. L. Medical Carrier Wellness Semi-Annual Reports

1. Blue Cross Blue Shield NM

Ms. Kathryn Hull, Blue Cross Blue Shield NM (BCBSNM), presented a wellness review for the Well on Target program statistics. Fitness program participation totaled 265 members, top chronic conditions are hypertension, hyperlipidemia, diabetes and conditions of prevalence are cardiovascular disease, low back pain and diabetes. BCBSNM offers various initiatives and engagement presentations, challenges and Wellness Ambassador meetings. Ms. Hull also reported on Wondr Health weight loss program and engagement statistics.

2. Cigna

Ms. Carla Sassano, Cigna, presented various offerings of wellness initiatives that include Life Connected for employee well-being, myCigna online tools that allow access to health assessment tools, My Health Assistant online health coaching, Cigna Apps and Activities that connect to other fitness apps, the Cigna Lifestyle Management Program, to include behavioral health support. Also discussed, the Cigna MotivateMe program offers rewards for healthy actions.

3. The Solutions Group for Presbyterian Health Plan

Ms. Sharron Griffin, The Solutions Group for Presbyterian, presented a semi-annual report providing statistics for the Wellness at Work program offering workshops on multiple health topics and personal health assessment. Member engagement via newsletters and webinars were the most popular in the month of March. Health coaching participation saw the most activity in January. The report included enrollment and participation in the Good Measures Nutrition Program and Life on Mindfulness platform. Ms. Griffin also reported on the wellness incentive \$25 Amazon gift card redemption for completed healthy behavior and activities.

11. General Discussion

Mr. Park thanked Davis Vision for providing breakfast for the Board Meeting. Ms. Quintana reminded Board members to provide reimbursement receipts timely to get all members paid for the FY22 fiscal year before June 30, 2022.

12. Executive Session to Discuss Limited Personnel Matters to §10-15-1 H (2) NMSA 1978 (Action Item)

A. Executive Director Position

A motion was made to enter into Executive Session to Discuss Limited Personnel Matters Pursuant to §10-15-1 H (2) NMSA 1978 at 12:13 p.m.

MOTION: D. Martinez, Jr.

SECONDED: B. Jarrell

A roll call vote was taken.

Ms. Melissa Rael called roll.

Al Park, President	Yes
Chris Parrino, Vice President	Yes
Pauline Jaramillo, Secretary	Yes
Denise Baldares	Absent
Daniel Benavidez	Absent
Tim Crone	Yes
Bethany Jarrell	Yes
K.T. Manis	Yes

David Martinez, Jr.	Yes
Sammy Quintana	Yes
Trish Ruiz	Yes

Vote carried unanimously.

A motion was made to exit out of Executive Session at 1:05 p.m. No action was taken while in Executive Session.

MOTION: D. Martinez, Jr.

SECONDED: B. Jarrell

A roll call vote was taken.

Mr. Patrick Sandoval called roll.

Al Park, President	Yes
Chris Parrino, Vice President	Yes
Pauline Jaramillo, Secretary	Yes
Denise Baldares	Absent
Daniel Benavidez	Absent
Tim Crone	Yes
Bethany Jarrell	Yes
K.T. Manis	Yes
David Martinez, Jr.	Yes
Sammy Quintana	Yes
Trish Ruiz	Yes

Vote carried unanimously.

Mr. Park reported that during the Executive Session he announced Mr. Sandoval would be leaving NMPSIA on Friday, June 24, 2022, to take a position at ERB. He thanked Mr. Sandoval and wished him the best.

Mr. Sandoval thanked the Board and stated this was not an easy decision, but ultimately it was the right decision. Ms. Ruiz thanked Mr. Sandoval and recognized him for everything he has done during the last few years.

Mr. Park noted that action is needed with respect to the Executive Director Position.

A motion was made to appoint Ms. Martha Quintana as NMPSIA Executive Director effective immediately upon Mr. Sandoval's departure on June 24, 2022. Mr. Park clarified that this is a permanent appointment of Ms. Quintana.

Ms. Quintana accepted and thanked the Board for confidence in her. She gave some career background information.

Mr. Park discussed selection of the Deputy Director and CFO. Mr. Park reported there will be a compensation committee that will meet prior to Ms. Quintana assuming the Executive Director Position on June 25, 2022.

MOTION: T. Ruiz

SECONDED: B. Jarrell

A roll call vote was taken.

Mr. Patrick Sandoval called roll.

Al Park, President	Yes
Chris Parrino, Vice President	Yes
Pauline Jaramillo, Secretary	Yes
Denise Baldares	Absent
Daniel Benavidez	Absent
Tim Crone	Yes
Bethany Jarrell	Yes
K.T. Manis	Yes
David Martinez, Jr.	Yes
Sammy Quintana	Yes
Trish Ruiz	Yes

Vote carried unanimously.

13. Next Meeting Date and Location: Thursday, July 21, 2022 (Action Item)
Location: Inn of the Mountain Gods, Ruidoso, NM

The next meeting will be held on Thursday, July 21, 2022 at the Inn of the Mountain Gods, Ruidoso, NM. There will be a remote option available.

A motion was made to approve the next meeting date and location as presented.

MOTION: C. Parrino

SECONDED: S. Quintana

A roll call vote was taken.

Mr. Patrick Sandoval called roll.

Al Park, President	Yes
Chris Parrino, Vice President	Yes
Pauline Jaramillo, Secretary	Yes
Denise Baldares	Absent
Daniel Benavidez	Absent
Tim Crone	Yes
Bethany Jarrell	Yes
K.T. Manis	Yes
David Martinez, Jr.	Yes

Sammy Quintana Yes
Trish Ruiz Yes

Vote carried unanimously.

14. Adjournment (Action Item)

A motion was made to Adjourn the meeting at 1:30 p.m.

MOTION: S. Quintana

SECONDED: C. Parrino


A roll call vote was taken.

Mr. Patrick Sandoval called roll.

Al Park, President	Yes
Chris Parrino, Vice President	Yes
Pauline Jaramillo, Secretary	Yes
Denise Baldares	Absent
Daniel Benavidez	Absent
Tim Crone	Yes
Bethany Jarrell	Yes
K.T. Manis	Yes
David Martinez, Jr.	Yes
Sammy Quintana	Yes
Trish Ruiz	Yes

Vote carried unanimously.

APPROVED:



Mr. Alfred Park, President