

**NEW MEXICO PUBLIC SCHOOLS INSURANCE AUTHORITY
BOARD OF DIRECTORS SPECIAL VIRTUAL MEETING MINUTES**

Virtual: <https://meet.goto.com/731855477>

Dial in: +1 (408) 650-3123

Access Code: 731-855-477

Thursday, August 04, 2022

1. Call to Order

Mr. Al Park, NMPSIA Board President, called the NMPSIA Board Special Meeting to order at 4:01 p.m. on Thursday, August 4, 2022. Mr. Park recognized Renee Russ, Superintendent of Clovis Municipal Schools, representing the NM Superintendents Association. Ms. Russ acknowledged her recent appointment to the NMPSIA Board and provided a history of her service to the schools.

2. Roll Call

Ms. Martha Quintana called roll.

Board Members Present:

Al Park, President	Virtual
Chris Parrino, Vice President	Virtual
Pauline Jaramillo, Secretary	Virtual
Tim Crone	Virtual (Arrived after roll call)
Bethany Jarrell	Virtual
David Martinez, Jr.	Virtual
Sammy Quintana	Virtual
Trish Ruiz	Virtual
Renee Russ	Virtual

Board Members Absent:

Denise Balderas
K.T. Manis

NMPSIA Staff Members Present:

Martha Quintana, Executive Director	Virtual
-------------------------------------	---------

Audience Present:

Hannah Garcia	ENMU Intern	Virtual
Martin Esquivel	Esquivel & Howington	Virtual
Patrick Sandoval	Educational Retirement Board	Virtual

3. Approval of Agenda (Action Item)

A motion was made to approve the Agenda as presented.

MOTION: S. Quintana

SECONDED: C. Parrino

A roll call vote was taken.

Ms. Martha Quintana called roll.

Al Park, President	Yes
Chris Parrino, Vice President	Yes
Pauline Jaramillo, Secretary	Yes
Denise Baldares	Absent
Tim Crone	Absent
Bethany Jarrell	Yes
K.T. Manis	Absent
David Martinez, Jr.	Yes
Sammy Quintana	Yes
Trish Ruiz	Yes
Renee Russ	Yes

Vote carried unanimously.

4. **Executive Session to Discuss Limited Personnel Matters to §10-15-1 H (2) NMSA 1978 (Action Item)**

A motion was made to enter into Executive Session to Discuss Limited Personnel Matters Pursuant to §10-15-1 H (2) NMSA 1978 at 4:08 p.m.

MOTION: D. Martinez, Jr.

SECONDED: C. Parrino

A roll call vote was taken.

Ms. Martha Quintana called roll.

Al Park, President	Yes
Chris Parrino, Vice President	Yes
Pauline Jaramillo, Secretary	Yes
Denise Baldares	Absent
Tim Crone	Absent
Bethany Jarrell	Yes
K.T. Manis	Absent
David Martinez, Jr.	Yes
Sammy Quintana	Yes
Trish Ruiz	Yes
Renee Russ	Yes

Vote carried unanimously.

A motion was made to exit out of Executive Session at 4:31 p.m. No action was taken while in Executive Session.

MOTION: D. Martinez, Jr.

SECONDED: P. Jaramillo

A roll call vote was taken.

Ms. Martha Quintana called roll.

Al Park, President	Yes
Chris Parrino, Vice President	Yes
Pauline Jaramillo, Secretary	Yes
Denise Baldares	Absent
Tim Crone	Yes
Bethany Jarrell	Yes
K.T. Manis	Absent
David Martinez, Jr.	Yes
Sammy Quintana	Yes
Trish Ruiz	Yes
Renee Russ	Yes

Vote carried unanimously.

5. **Action Items**

5. **A. Executive Director Position (Action Item)**

Mr. Park asked Mr. Patrick Sandoval for any comments. Mr. Sandoval thanked the Board and Ms. Quintana for the opportunity to serve NMPSIA once more. He wanted to let everyone know his goal is to serve NMPSIA, the Board and the membership to the best of his abilities. He announced that he would be appointing Ms. Quintana as Deputy Director effective 8/20/2022.

A motion was made to appoint Mr. Patrick Sandoval to the Executive Director Position effective 8/20/2022.

MOTION: T. Ruiz

SECONDED: C. Parrino

A roll call vote was taken.

Ms. Martha Quintana called roll.

Al Park, President	Yes
Chris Parrino, Vice President	Yes
Pauline Jaramillo, Secretary	Yes
Denise Baldares	Absent
Tim Crone	Yes

Bethany Jarrell	Yes
K.T. Manis	Absent
David Martinez, Jr.	Yes
Sammy Quintana	Yes
Trish Ruiz	Yes
Renee Russ	Yes

Vote carried unanimously.

5. B. Approval of Deputy Director and Chief Financial Officer Salaries (Action Item)

Mr. Sandoval recommended that the Deputy Director salary increase to \$130,000 effective 8/20/2022 and the salary for the Chief Financial Officer be increased to a range of \$110,000 to \$115,000. Mr. Quintana asked if there was a change to the Executive Director salary. Mr. Park stated that the Executive Director salary was approved at the July 21, 2022 meeting and would not change.

A motion was made to Approve the Deputy Directory Salary at \$130,000 effective 8/20/2022 and the Chief Financial Officer Salary at a range of \$110,000 to \$115,000.

MOTION: T. Ruiz

SECONDED: B. Jarrell

A roll call vote was taken.

Ms. Martha Quintana called roll.

Al Park, President	Yes
Chris Parrino, Vice President	Yes
Pauline Jaramillo, Secretary	Yes
Denise Baldares	Absent
Tim Crone	Yes
Bethany Jarrell	Yes
K.T. Manis	Absent
David Martinez, Jr.	Yes
Sammy Quintana	Yes
Trish Ruiz	Yes
Renee Russ	Yes

Vote carried unanimously.

5. C. Approval to Add Executive Administrative Staff Position (Action Item)

The Board discussed the need for an Executive Administrative Staff position for the NMPSIA executive team. This would relieve the Executive and Deputy Director from these duties to focus on NMPSIA affairs. Mr. Sandoval explained the funding and appropriation process and Ms. Quintana explained the process provided by the State Personnel Office.

A motion was made to Approve to Add an Executive Administrative Staff Position.

MOTION: P. Jaramillo

SECONDED: C. Parrino

A roll call vote was taken.

Ms. Martha Quintana called roll.

Al Park, President	Yes
Chris Parrino, Vice President	Yes
Pauline Jaramillo, Secretary	Yes
Denise Baldares	Absent
Tim Crone	Yes
Bethany Jarrell	Yes
K.T. Manis	Absent
David Martinez, Jr.	Yes
Sammy Quintana	Yes
Trish Ruiz	Yes
Renee Russ	Yes

Vote carried unanimously.

6. Adjournment (Action Item)

A motion was made to Adjourn the meeting at 4:50 p.m.

MOTION: T. Ruiz

SECONDED: C. Parrino

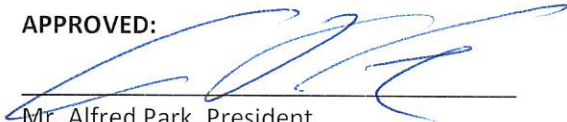
A roll call vote was taken.

Ms. Martha Quintana called roll.

Al Park, President	Yes
Chris Parrino, Vice President	Yes
Pauline Jaramillo, Secretary	Yes
Denise Baldares	Absent
Tim Crone	Yes
Bethany Jarrell	Yes
K.T. Manis	Absent
David Martinez, Jr.	Yes
Sammy Quintana	Yes
Trish Ruiz	Yes
Renee Russ	Yes

Vote carried unanimously.

APPROVED:



Mr. Alfred Park, President