

**NEW MEXICO PUBLIC SCHOOLS INSURANCE AUTHORITY
BOARD OF DIRECTORS MEETING MINUTES**

Virtual: <https://meet.goto.com/568343693>
Dial in +1 (571) 317-3122
Access Code: 568-343-693

Wednesday, August 30, 2023

1. Call to Order

Mr. Al Park, NMPSIA Board President, called the NMPSIA Board Meeting to order at 4:03 p.m. on Wednesday, August 30, 2023.

2. Roll Call

Ms. Charlette Probst called roll.

Board Members Present:

Al Park, President	Virtual
Chris Parrino, Vice-President	Virtual
Trish Ruiz, Secretary	Virtual
Vicki Chavez	Virtual (arrived 4:08 p.m.)
Tim Crone	Virtual
Pauline Jaramillo	Virtual
Bethany Jarrell	Virtual (arrived 4:07 p.m.)
K.T. Manis	Virtual
David Martinez Jr.	Virtual
Sammy Quintana	Virtual

Board Members Absent:

Denise Balderas

NMPSIA Staff Members Present:

Patrick Sandoval, Executive Director	Virtual
Martha Quintana, Deputy Director	Virtual
Phillip Gonzales, Chief Financial Officer	Virtual
Charlette Probst, Financial/HR Manager	Virtual
Maria Lugo, Chief Procurement Officer	Virtual
Claudette Roybal, Risk Program Coordinator	Virtual
Cyndi Archuleta, Benefits/Wellness Operations Manager	Virtual
Kaylei Jones, Benefits/Wellness Program Coordinator	Virtual
Leslie Martinez, Benefits Analyst	Virtual

Audience Present:

Amy Bonal	Erisa Administrative Services	Virtual
Kathy Payanes	Erisa Administrative Services	Virtual

Martin Esquivel

Esquivel & Howington

Virtual

3. Introduction of Guests

Mr. Patrick Sandoval, Executive Director NMPSIA, advised that there are no guests to introduce.

4. Citizens to Address the Board (Five-Minute Limit)

There were no citizens to address the Board.

5. Approval of Agenda (Action Item)

A motion was made to approve the agenda as presented.

MOTION: D. Martinez Jr.

SECONDED: C. Parrino

A roll call vote was taken.

Ms. Charlette Probst called roll.

Al Park, President	Yes
Chris Parrino, Vice-President	Yes
Trish Ruiz, Secretary	Yes
Denise Baldares	Absent
Vicki Chavez	Absent
Tim Crone	Yes
Pauline Jaramillo	Yes
Bethany Jarrell	Absent
K.T. Manis	Yes
David Martinez Jr.	Yes
Sammy Quintana	Yes

Vote carried unanimously.

6. Administrative Matters

6. A. Election of Officers (Action Item)

Mr. Park turned over the handling of the election to General Counsel Mr. Martin Esquivel. Mr. Esquivel opened the nominations of officers for the NMPSIA Board of Directors, beginning with the office of President.

A motion was made to nominate Mr. Al Park for the office of President. There were no further nominations.

MOTION: T. Ruiz

SECONDED: C. Parrino

A motion was made to close nominations and elect Mr. Al Park as President.

MOTION: S. Quintana

SECONDED: B. Jarrell

A roll call vote was taken.

Ms. Charlette Probst called roll.

Al Park, President	Yes
Chris Parrino, Vice-President	Yes
Trish Ruiz, Secretary	Yes
Denise Baldares	Absent
Vicki Chavez	Yes
Tim Crone	Yes
Pauline Jaramillo	Yes
Bethany Jarrell	Yes
K.T. Manis	Yes
David Martinez Jr.	Yes
Sammy Quintana	Yes

Vote carried unanimously.

Mr. Esquivel opened nominations for the office of Vice President.

A motion was made to nominate Mr. Chris Parrino as Vice President. There were no further nominations.

MOTION: P. Jaramillo

SECONDED: T. Ruiz

A motion was made to close nominations and elect Mr. Parrino as Vice President of the Board.

MOTION: A. Park

SECONDED: T. Ruiz

A roll call vote was taken.

Ms. Charlette Probst called roll.

Al Park, President	Yes
Chris Parrino, Vice-President	Abstained
Trish Ruiz, Secretary	Yes
Denise Baldares	Absent
Vicki Chavez	Yes
Tim Crone	Yes
Pauline Jaramillo	Yes
Bethany Jarrell	Yes
K.T. Manis	Yes

David Martinez Jr.	Yes
Sammy Quintana	Yes

Vote carried unanimously.

Mr. Esquivel opened nominations for the office of Secretary.

A motion was made to nominate Ms. Trish Ruiz for Secretary of the Board. There were no further nominations.

MOTION: C. Parrino

SECONDED: T. Crone

A motion was made to close nominations and elect Ms. Ruiz as Secretary of the Board.

MOTION: A. Park

SECONDED: D. Martinez Jr.

A roll call vote was taken.

Ms. Charlette Probst called roll.

Al Park, President	Yes
Chris Parrino, Vice-President	Yes
Trish Ruiz, Secretary	Abstained
Denise Baldares	Absent
Vicki Chavez	Yes
Tim Crone	Yes
Pauline Jaramillo	Yes
Bethany Jarrell	Yes
K.T. Manis	Yes
David Martinez Jr.	Yes
Sammy Quintana	Yes

Vote carried unanimously.

6. B. NMPSIA Committee Member Appointments

This item will be postponed until the October Board of Directors meeting. The due date for letters of interest is September 25, 2023.

6. C. Approval of Contract for Student Athletic and Vocational Accident Insurance (Action Item)

Mr. Sandoval stated that at the June 2023 Board meeting the Board gave staff and General Counsel approval to enter into contract negotiations and bind a contract for Student Athletic and Vocational Accident Insurance and bring it to the Board for retroactive approval to August 1,

A motion was made to approve the Contract for Student Athletic and Vocational Accident Insurance.

MOTION: C. Parrino

SECONDED: T. Ruiz

A roll call vote was taken.

Ms. Charlette Probst called roll.

Al Park, President	Yes
Chris Parrino, Vice-President	Yes
Trish Ruiz, Secretary	Yes
Denise Baldares	Absent
Vicki Chavez	Yes
Tim Crone	Yes
Pauline Jaramillo	Yes
Bethany Jarrell	Yes
K.T. Manis	Yes
David Martinez Jr.	Yes
Sammy Quintana	Yes

Vote carried unanimously.

6. D. Approval of Contract for Group Basic Life and AD&D, Group Voluntary Life and AD&D, and Group Long Term Disability Coverage (Action Item)

Mr. Sandoval stated that at the June 2023 Board meeting the Board gave staff and General Counsel approval to enter into contract negotiations and bind a contract for Group Basic Life and AD&D, Group Voluntary Life and AD&D, and Group Long-Term Disability Coverage and bring it to the Board for retroactive approval to July 1, 2023.

A motion was made to approve the Contract for Group Basic Life and AD&D, Group Voluntary Life and AD&D, and Group Long-Term Disability Coverage.

MOTION: T. Ruiz

SECONDED: C. Parrino

A roll call vote was taken.

Ms. Charlette Probst called roll.

Al Park, President	Yes
Chris Parrino, Vice-President	Yes
Trish Ruiz, Secretary	Yes
Denise Baldares	Absent
Vicki Chavez	Yes
Tim Crone	Yes

Pauline Jaramillo	Yes
Bethany Jarrell	Yes
K.T. Manis	Yes
David Martinez Jr.	Yes
Sammy Quintana	Yes

Vote carried unanimously.

Mr. Park asked Mr. Sandoval to reveal the selected vendors for item 6.C and 6.D. Mr. Sandoval advised that the selected vendor for Student Athletic and Vocational Accident Insurance is Meyers Stevens & Toohey and the selected vendor for Group Basic Life and AD&D, Group Voluntary Life and AD&D, and Group Long-Term Disability Coverage is The Standard.

6. E. Approval of Mosaic Academy Increase Basic Life Coverage (Action Item)

Ms. Cyndi Archuleta, Benefits/Wellness Operations Manager NMPSIA, stated that the Mosaic Academy governing Board passed a resolution to increase their Basic Life and AD&D coverage amount from \$25,000 to \$50,000 effective October 1, 2023. NMPSIA staff is recommending approval of this request.

A motion was made to approve Mosaic Academy to Increase Basic Life Coverage.

MOTION: C. Parrino

SECONDED: T. Ruiz

A roll call vote was taken.

Ms. Charlette Probst called roll.

Al Park, President	Yes
Chris Parrino, Vice-President	Yes
Trish Ruiz, Secretary	Yes
Denise Baldares	Absent
Vicki Chavez	Yes
Tim Crone	Yes
Pauline Jaramillo	Yes
Bethany Jarrell	Yes
K.T. Manis	Yes
David Martinez Jr.	Yes
Sammy Quintana	Yes

Vote carried unanimously.

6. F. Approval of Carlsbad Municipal School District Resolution to Participate in Dental and Vision Benefits (Action Item)

Ms. Archuleta stated that NMPSIA received a request from the Carlsbad Municipal Schools to add Dental and Vision Coverage effective January 1, 2024. If approved, NMPSIA staff will work with carriers and participants at the on-site Open/Switch enrollment event to answer questions and help with enrollment.

A motion was made to approve the Carlsbad Municipal School District's Resolution to Participate in Dental and Vision Benefits.

MOTION: C. Parrino

SECONDED: T. Ruiz

A roll call vote was taken.

Ms. Charlette Probst called roll.

Al Park, President	Yes
Chris Parrino, Vice-President	Yes
Trish Ruiz, Secretary	Yes
Denise Baldares	Absent
Vicki Chavez	Yes
Tim Crone	Yes
Pauline Jaramillo	Yes
Bethany Jarrell	Yes
K.T. Manis	Yes
David Martinez Jr.	Yes
Sammy Quintana	Yes

Vote carried unanimously.

7. General Discussion

The Board members discussed the excitement and fast pace for the start of the 2023-2024 school year.

**8. Next Meeting Date and Location: Thursday, September 7, 2023 (Action Item)
Location: TBD and a virtual option**

The next meeting will be held on September 7, 2023, at Poms & Associates, 201 3rd Street, Suite 1400, Albuquerque, NM 87102. There will be a virtual option available.

A motion was made to approve the next meeting date and location.

MOTION: C. Parrino

SECONDED: S. Quintana

A roll call vote was taken.

Ms. Charlette Probst called roll.

Al Park, President	Yes
Chris Parrino, Vice-President	Yes
Trish Ruiz, Secretary	Yes
Denise Baldares	Absent
Vicki Chavez	Yes
Tim Crone	Yes
Pauline Jaramillo	Yes
Bethany Jarrell	Yes
K.T. Manis	Yes
David Martinez Jr.	Yes
Sammy Quintana	Yes

Vote carried unanimously.

9. Adjournment (Action Item)

A motion was made to adjourn the meeting at 4:32 p.m.

MOTION: T. Ruiz

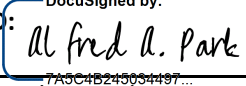
SECONDED: C. Parrino

A roll call vote was taken.

Ms. Charlette Probst called roll.

Al Park, President	Yes
Chris Parrino, Vice-President	Yes
Trish Ruiz, Secretary	Yes
Denise Baldares	Absent
Vicki Chavez	Yes
Tim Crone	Yes
Pauline Jaramillo	Yes
Bethany Jarrell	Yes
K.T. Manis	Yes
David Martinez Jr.	Yes
Sammy Quintana	Yes

Vote carried unanimously.

APPROVED: DocuSigned by:

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 Mr. Alfred Park, President

9/12/2023

 Date