



Patrick Sandoval
Interim Executive Director

NEW MEXICO PUBLIC SCHOOLS INSURANCE AUTHORITY

Office of Executive Director

410 Old Taos Highway
Santa Fe, New Mexico 87501
1-800-548-3724 or 505-988-2736
505-983-8670 (fax)

BOARD OF DIRECTORS

- NM School Boards Association
- NM Superintendents Association
- Public Education Commission
- NM School Administrators
- NM National Education Association
- American Federation of Teachers N.M.
- Governor Appointees
- Educational Institutions at Large

Date: February 09, 2022

To: Dear NMPSIA Members Enrolled in a Medical Plan

From: NMPSIA Benefits

Subject: Updated OTC COVID-19 Test Reimbursement

FDA authorized COVID-19 OTC tests **not** on the ESI First Data Bank List found at <https://nmpsia.com/OTCTestsCovered.html> can be submitted for reimbursement via the claim form process

- [Log in](#) for instructions on how to submit a reimbursement claim.
 - Complete a digital claim form by scrolling to “Request reimbursement” and click on “Start a Claim”
 - Follow the instructions and click on “Get Started”
 - Chose “Single ingredient medicine” and click on “Start Claim” to get started
 - Follow all the steps to complete and submit your digital claim
 - Complete and mail a paper claim form found here https://nmpsia.com/pdfs/2022-ESI_Covid-19_OTC_Test_Reimbursement_Claim_Form.pdf
 - A SAMPLE paper claim form with the highlighted required fields is available for reference at https://nmpsia.com/pdfs/Sample_Highlighted_ESI_Covid-19_OTC_Test_Reimbursement_Claim_Form.pdf

NMPSIA will cover a limit of 8 over the counter (OTC) tests per 30-day period (or per calendar month) for each member or dependent enrolled under the plan. *OTC tests are to be used only for an individual's own personal use, or by use of an insured family member.* If you purchased an FDA authorized at-home COVID-19 test(s) at the pharmacy counter and were charged, you can submit your receipt for reimbursement of up to \$12 per test.

Additional information is available on the NMPSIA website <https://nmpsia.com/COVID-19.html> or by accessing the ESI link [COVID-19 Resources and Vaccine Coverage | Express Scripts \(express-scripts.com\)](https://nmpsia.com/COVID-19_Resources_and_Vaccine_Coverage_|Express_Scripts_(express-scripts.com)) or contact Express Scripts at 1.800.498.4904.

If you have any questions please contact the NMPSIA office at (505) 988-2736 or (800) 548-3724 to speak to a benefits representative.